

KBNU/Admin/GRC/2024-25/F-96/1646

Date: 08/10/2024

**NOTIFICATION**

**Sub: Constitution of Student Grievance Redressal Committee (SGRC)-reg.**

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In accordance with Section 5(ii) of the **UGC Regulations (Redressal of Grievances of Students), 2023**, the Hon'ble Vice Chancellor is pleased to constitute the "Student Grievance Redressal Committee" of Khaja Bandanawaz University as under:

1. Prof. Nishat Arif Hussaini : Chairperson  
(Dean, Faculty of Languages/Arts, Humanities, Social Sciences/Sciences)  
Email: [dean.ahss@kbn.university](mailto:dean.ahss@kbn.university)
2. Dr. Mirza Sharif Ahmed Baig : Member  
(Prof & HOD, Dept of Biochemistry, FOMS)  
Email: [ahmedbaig@kbn.university](mailto:ahmedbaig@kbn.university)
3. Prof. S.K Mohd Azam : Member  
(Dean, Faculty of Engineering & Technology)  
Email: [dean.et@kbn.university](mailto:dean.et@kbn.university)
4. Dr. Najmuddin M. Maroof : Member  
(Asst. Professor, Department of Electronics & Communication Engineering)  
Email: [maroof@kbn.university](mailto:maroof@kbn.university)
5. Dr. Pratima Sambrani : Member  
(Prof. Department of Pathology)  
Email: [sambranip@kbn.university](mailto:sambranip@kbn.university)
6. Dr. Syed Nazeer Ahmed : **Special Invitee**  
(Dean, Students Welfare)  
Email: [nazeer1@kbn.university](mailto:nazeer1@kbn.university)
7. Ms. Sanjana A Jampa : **Special Invitee**  
(Student of MBBS Phase-II)
8. Mr. Mohammed Riyan ur Raheman : **Special Invitee**  
(Student of IV Semester, Department of Computer Science & Engineering)

- The term of the Chairperson and members shall be for a period of **two years**
- The term of Special Invitee shall be for a period of **one year**



- The quorum for the meeting including the Chairperson, but excluding the Special Invitee shall be **three**
- In considering the grievances before it, the SGRC shall follow the principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the Competent Authority of the University and a copy thereof to the aggrieved student, preferably within a period of **15 working days** from the date of receipt of the Complaint.
- Any student aggrieved by the decision of the SGRC may prefer an appeal to the Ombudsperson, within a period of **15 days** from the date of receipt of such decisions.

This notification replaces all earlier orders issued in this regard.

This is issued with the approval of Competent Authority of the University

Mugbar  
08/10/2024  
REGISTRAR (I/C)  
for Registrar  
Khaja Bandanawaz University  
Kalaburagi-04

To

1. All Academic Deans, **with a request to bring it to the notice of the students.**
2. All Administrative Deans
3. Director, IQAC Cell
4. Deputy Controller of Examinations.
5. All Deputy Registrars of the University
6. All Assistant Registrars
7. **Systems Analyst, with a request to publish on the University Website**

**Copies for favor of kind information to:**

1. Secretary to the Hon'ble Chancellor
2. The Pro-Chancellor
3. Director of Campus

**Copies to:**

1. PA to the O/o Hon'ble Vice Chancellor
2. Concerned file

